



Kentwood Preparatory School
6210 South Congress Avenue
Lantana, FL 33462
P 561.649.6141 F 561.649.6142
www.kentwoodprep.com

"We Prepare Children For Life"

Dear Parent / Guardian:

Welcome to Kentwood! We are looking forward to a very exciting and productive 2016-2017 year. Enclosed you will find all the forms necessary for your child's enrollment.

Please follow the instructions:

1. Read each form carefully.
2. Some forms are printed on front and back – so read both sides of each form.
3. Please complete and sign **every** form.
4. You must complete these forms; these forms become a part of your child's permanent record at Kentwood.
5. Even if your child DOES NOT take medication, you MUST complete and sign the Medication form on both sides. If your child does not take medication at home or at school then put NONE in the space provided. Make sure you list all medications your child takes AT HOME and/or AT SCHOOL.
6. The CONTACT form provides us your current address/email/telephone information and must be in priority order...for example, if a teacher needs to call, who should they try first and at what phone number (remember to list yourself first).
7. Immunization and Health Record Forms must be received for all new students and students entering 7th grade. If not received before school starts, your child cannot attend.

Forms must be completed and received by Kentwood Preparatory School no later than August 1, 2016. There will be a late registration fee (\$150) for any paperwork not received by deadline and it may affect the ability of your child to start school on time.

REMINDERS:

- August 11 – New Parent Orientation (6-7:30)
- August 15 – High School Students only attend school 8:30-3
- August 15 – High School Parent Orientation (6-7:30)
- August 16 – Students grade 1-8 only attend school 8:30-3
- August 17 – All students attend school 8:30-3
- September 14 – Open House for Parents of students grades 1-8 (6-8:30)

Thank you for your cooperation. We look forward to seeing you at orientation. Should you have any questions or concerns, please call the school at 561-649-6141.

Sincerely
Mrs. Brown
Office and Community Relations Manager