

Dear Parent / Guardian:

Welcome to Kentwood! We are looking forward to a very exciting and productive 2017-2018 year. Enclosed you will find all the forms necessary for your child's enrollment.

Please follow the instructions:

1. Read each form carefully.
2. Please complete and sign ***every*** form.
3. You must complete these forms; these forms become a part of your child's permanent record at Kentwood.
4. Even if your child DOES NOT take medication, you MUST complete and sign the Medication form on both sides. If your child does not take medication at home or at school then put NONE in the space provided. Make sure you list all medications your child takes AT HOME and/or AT SCHOOL.
5. The AFTERSCHOOL ARRANGEMENTS FORM...include everyone possible that might be picking up your child....INCLUDING YOURSELF!
6. The CONTACT form provides us your current address/email/telephone information and must be in priority order...for example, if a teacher needs to call, who should they try first and at what phone number (remember to list yourself first).
7. Immunization and Health Record Forms must be received for all new students and students entering 7th grade. If not received before school starts, your child cannot attend.

Forms must be completed and received by Kentwood Preparatory School no later than May 1, 2017. There will be a late registration fee (\$100) for any paperwork not received by May 1st and \$150 if not received by August 1, 2017. Delay of receipt may affect the ability of your child to start school on time.

REMINDERS:

- TBA– New Parent Orientation (6-7:30)
- TBA – High School Students only attend school 8:30-3
- TBA – High School Parent Orientation (6-7:30)
- TBA – Students grade 1-8 only attend school 8:30-3
- TBA – All students attend school 8:30-3
- TBA – Open House for Parents of students grades 1-8 (6-8:30)

Should you have any questions or concerns, please call the school at 561-649-6141.